## PIONEER STANDARD ELECTRONICS INC

Form 11-K June 27, 2001

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# **Securities and Exchange Commission**

WASHINGTON, D.C. 20549

## **FORM 11-K**

FOR ANNUAL AND TRANSITION REPORTS PURSUANT TO SECTIONS 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

ANNUAL	REPORT	<b>PURSUAN</b>	T TO SE	CTION	15(d)	OF THE	SECUR	ITIES 1	<b>EXCHA</b> l	NGE A	٩CT
OF 1934											

For the fiscal year ended December 31, 2000

OR

TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the transition period from \_\_\_\_\_\_ to \_\_\_\_\_

Commission File No. 0-5734

# The Retirement Plan of Pioneer-Standard Electronics, Inc.

(Full Title of the Plan)

Pioneer-Standard Electronics, Inc. 6065 Parkland Boulevard Mayfield Heights, Ohio 44124

(Name of issuer of the securities held pursuant to the Plan and the address of its principal executive office)

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#### FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULE

The Retirement Plan of Pioneer-Standard Electronics, Inc.

December 31, 2000 and 1999 and for the Year Ended December 31, 2000 with Report of Independent Auditors

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

Financial Statements and Supplemental Schedule

December 31, 2000 and 1999 and for the Year Ended December 31, 2000

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Report of Independent Auditors

### **Financial Statements**

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### Report of Independent Auditors

The Board of Trustees
The Retirement Plan of PioneerStandard Electronics, Inc.

We have audited the accompanying statements of assets available for benefits of The Retirement Plan of Pioneer-Standard Electronics, Inc. as of December 31, 2000 and 1999, and the related statement of changes in assets available for benefits for the year ended December 31, 2000. These financial statements are the responsibility of the Plan s management. Our responsibility is to express an opinion on these financial statements based on our audits.

Except as explained in the following paragraph, we conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain

reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As permitted by 29 CFR 2520.103-8 of the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974, investment assets held by American Express Trust Company, the trustee of the Plan, and transactions in those assets were excluded from the scope of our audit of the Plan s 1999 financial statements, except for comparing the information provided by the trustee, which is summarized in Note D, with the related information included in the financial statements.

Because of the significance of the information that we did not audit, we are unable to, and do not, express an opinion on the Plan s financial statements as of December 31, 1999. The form and content of the information included in the 1999 financial statements, other than that derived from the information certified by the trustee has been audited by us and, in our opinion, is presented in compliance with the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets available for benefits of the Plan at December 31, 2000 and changes in its assets available for benefits for the year then ended in conformity with accounting principles generally accepted in the United States.

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#### **Table of Contents**

Our audit of the Plan s financial statements as of and for the year ended December 31, 2000, was made for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental schedule of assets held for investment purposes at end of year as of December 31, 2000 is presented for the purpose of additional analysis and is not a required part of the financial statements but is supplementary information required by the Department of Labor s Rules and Regulations for Reporting and Disclosures under the Employee Retirement Income Security Act of 1974. This supplemental schedule is the responsibility of the Plan s management. The supplemental schedule has been subjected to the auditing procedures applied in the audit of the financial statements for the year ended December 31, 2000, and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

/s/ Ernst & Young LLP

Cleveland, Ohio May 7, 2001

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

Statements of Assets Available for Benefits

Decem	ber 31
2000	1999

#### Assets

Investments**\$81,958,969**\$82,331,351Contributions receivable:Employer profit sharing**2,300,000**1,720,000Employer 401(K) match**89,786**6,123Participants**320,356**21,836

**2,710,142**1,747,959

Assets available for benefits**\$84,669,111**\$84,079,310

See accompanying Notes to Financial Statements.

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

Statement of Changes in Assets Available for Benefits

Year Ended December 31, 2000

#### Additions

Investment income (loss):Net depreciation in fair value of investments \$(5,412,041) Interest and dividend income 2,624,114

 $(2,\!787,\!927) Contributions: Employer 4,\!413,\!145 Participants 7,\!372,\!355 Rollovers 891,\!185$ 

12,676,685

Total additions **9,888,758 Deductions** Benefits paid directly to participants **9,295,588** Administrative expenses **3,369** 

9,298,957

Net increase 589,801 Assets available for benefits at beginning of year 84,079,310

Assets available for benefits at end of year\$84,669,111

See accompanying Notes to Financial Statements.

The Retirement Plan of Pioneer-Standard Electronics, Inc.

Notes to Financial Statements

December 31, 2000 and 1999 and Year Ended December 31, 2000

## A. Description of Plan

The following description of The Retirement Plan of Pioneer-Standard Electronics, Inc. (the Plan) provides only general information. Participants should refer to the summary plan document for a more complete description of the Plan s provisions.

#### General

The Plan is a defined contribution plan covering all employees of Pioneer-Standard Electronics, Inc. and certain of its subsidiaries (the Company and Plan Administrator) as defined in the summary plan document who have at least six months of service as of January 1, April 1, July 1 or October 1 of any year.

The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 ( ERISA ).

### **Contributions**

Participants may elect to contribute up to 15 percent of their annual compensation. The Company will match 50 percent of the participants contributions on the first four percent of their compensation contributed. The Plan also provides for the Company to make additional annual contributions to the Plan in an amount of ten percent of its current profits in excess of the highest amount of profits before profit sharing costs and income taxes in any fiscal year since March 31, 1972. The Plan further provides, however, that the Company s Board of Directors is authorized to establish the Company s additional contribution at a different amount, if any. For the year ended December 31, 2000, and 1999, the profit sharing contribution was \$2,300,000 and \$1,720,000, respectively.

Participants may elect one or more of the Plan s investment options available for the investment of their contributions and their allocation of the Company s additional contributions.

### **Participant Accounts**

Each participant s account is credited with the participant s contribution, the Company s matching contribution and an allocation of (a) the Company s profit sharing contribution based on earnings, (b) Plan earnings, and (c) forfeitures of nonvested account balances. Allocations are based on participant earnings or account balances, as defined. At December 31, 2000, \$472,130 of forfeitures were reallocated to participants. The participant s account determines the benefit that will ultimately be received upon retirement or termination.

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#### **Table of Contents**

The Retirement Plan of Pioneer-Standard Electronics, Inc.

Notes to Financial Statements (continued)

## A. Description of Plan (continued)

### Vesting

Participants are immediately vested in their voluntary contributions plus actual earnings thereon. Vesting in the remainder of their accounts starts after the first year of service and is based on years of continuous service. A participant who has at least one hour of service after December 31, 1997 is 100 percent vested after five years of credited service. Participants who do not have an hour of service after December 31, 1997 are 100 percent vested after seven years of credited service.

A participant may withdraw, once every six consecutive months, any amount of the actual value of employee after-tax or rollover contributions. Withdrawal of funds representing the participants—vested interest in matching, discretionary, and profit sharing contributions including earnings may only be made upon attainment of age 59-1/2 or upon determination that a serious financial hardship exists (e.g., medical expenses, tuition, purchase of a principal residence).

### **Participant Loans**

Participants are also permitted to borrow up to 50 percent of their vested interest, as defined, not to exceed \$50,000. Loan terms range from 1 to 5 years or longer for the purchase of a primary residence. The loans are secured by the balance in the participant s account and accrue interest at a rate commensurate with local prevailing rates. Principal and interest are paid ratably by the participants through biweekly or monthly payroll deductions.

### **Payment of Benefits**

On termination of participation in the Plan, a participant may elect to receive either a lump-sum payment equal to the vested interest in their account, or an annuity. Distribution of the participant s account must commence by April 1st following the attainment of age 70-1/2 if the participant s ownership interest is five percent or more.

#### **Plan Termination**

Although it has not expressed any intent to do so, the Company has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants will become 100 percent vested in their accounts.

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

Notes to Financial Statements (continued)

## **B. Summary of Significant Accounting Policies**

#### **Basis of Presentation**

The accompanying financial statements are prepared on the accrual basis of accounting.

### **Investment Valuation**

The shares of registered investment companies are valued at quoted market prices that represent the net asset value of shares held by the Plan at year-end. The common trust funds are stated at fair value as determined by the trustee. Equity securities, including Pioneer-Standard Electronics, Inc. Common Shares, are valued at the quoted market price at year-end in an active market. Participant loans are valued at their outstanding balances, which approximate fair value.

Purchases and sales of securities are recorded on a trade-date basis. Dividends are recorded on the ex-dividend date.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### C. Transactions with Parties in Interest

Party-in-interest transactions include the investment in the funds of the trustee, Pioneer-Standard Electronics, Inc. Common Shares and related dividend income, and the payment of administrative expenses by the Plan, which are reimbursed by the Company. Such transactions are exempt from being prohibited transactions.

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

Notes to Financial Statements (continued)

#### **D.** Investments

All investment information relating to investments held at December 31, 1999, was obtained or derived from information supplied to the plan administrator and certified as complete and accurate by the American Express Trust Company.

Investments that represent 5% or more of fair value of the Plan s net assets are as follows:

Decem	ber 31
2000	1999
\$20.216.216	\$21 294 904

American Express Trust Income Fund II American Express Trust Equity Index Fund II16,044,73820,762,494AXP New Dimensions Fund14,821,49415,541,628Neuberger Berman Genesis

Trust7,367,4565,786,996

During 2000, the Plan s investments (including investments purchased, sold, as well as held during the year) depreciated in fair value as determined by quoted market prices as follows:

Pioneer-Standard Electronics, Inc. Common Shares
Common trust funds(3,709,411)Shares of registered investment companies(1,675,659)

\$(5,412,041)

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

Notes to Financial Statements (continued)

### E. Differences Between Financial Statements and Form 5500

The following is a reconciliation of assets available for benefits per the financial statements to the Form 5500:

	December 31		
	2000	1999	
Assets available for benefits per the financial statements Less: Contribution receivable(2,710,142)(1,747,959)	\$84,669,111	\$84,079,310	
Assets available for benefits per the Form 5500 <b>\$81,958,969</b> \$82,331,351	<del>.</del>		

The following is a reconciliation of contributions per the financial statements to the Form 5500 for the year ended December 31, 2000:

Contributions per the financial statements Less: Contribution receivable at December 31, 2000(**2,710,142**)Add: Contribution receivable at December 31, 1999**1,747,959** 

\$12,676,685

Contributions per the Form 5500\$11,714,502

### F. Income Tax Status

The Plan has received a determination letter from the Internal Revenue Service dated May 28, 1997, stating that the Plan is qualified under Section 401(a) of the Internal Revenue Code (the Code) and, therefore, the related trust is exempt from taxation. Once qualified, the Plan is required to operate in conformity with the Code to maintain its qualification. The Plan Administrator believes the Plan is being operated in compliance with the applicable requirements of the Code and, therefore, believes that the Plan is qualified and the related trust is tax exempt.

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The Retirement Plan of Pioneer-Standard Electronics, Inc.

EIN: 34-0907152 Plan: 001

Schedule H, Line 4(i) Schedule of Assets Held for Investment Purposes at End of Year

December 31, 2000

	Identity of Issuer	Description of Investment	Current Value
C	ommon Trust Funds:		
	*American Express Trust Income Fund II	977,952 units	\$20,216,216
* American Express			
Trust Short-Term			
(25:75)			
Horizon			
Fund7,985			
units142,412*			
American Express			
Trust Long-Term			
(65:35)			
Horizon			
Fund38,245			
units457,374*			
American Express			
Trust Medium-Term			
(50:50)			
Horizon			
Fund180,123			
units4,022,498*			
American Express			
Trust Long-Term			
(95:5)			
Horizon			
Fund78,785			
units1,049,183*			

American Express

Trust Long-Term

(80:20)

Horizon

Fund63,156

units1,640,533\*

American Express

Trust MidCap

Growth Fund

II251,375

units4,210,020\*

American Express

Trust Equity Index

Fund II443,041

units16,044,738\*

American Express

Trust Money Market

Fund II2,363

units2,363 PIMCO

Total Return

Fund39,760

shares413,109

Dreyfus Founders

Balanced

Fund295,446

shares2,724,009 AXP

New Dimensions

Fund510,031

shares 14,821,494

Neuberger Berman

Genesis

Trust275,419

shares7.367.456 AXP

International

Fund309,550 shares2,740,332

Self-Directed

Brokerage Account:

Dreyfus Growth and

Value Fund128

shares1,428 G Apex

Silver Mines 100

shares838 Global

Crossing Ltd.35

shares501 Elamex SA1,660 shares2,178

ADC

Telecommunications1,518

shares27,514 AOL

Time Warner

Inc.1,700

shares59,160 AT & T

Corp.2,384

shares41,124 AVX Corp.100 shares1,638

AASTROM

Biosciences1,000

shares875 Abbott

Labs200 shares9,687

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shares26,225

	<b>Identity of Issuer</b>	Description of Investment	Current Value
Accesstel			
Inc.56,230			
shares\$49,201			
Advanced Micro			
Dev.46			
shares635 All			
American			
Semiconductor240			
shares2,160			
Altera Corp.700			
shares 18,418			
Amkor			
Technology450			
shares6,982			
Analog			
Devices1,387			
shares70,996			
Andrx			
Group110			
shares6,366			
Anheuser			
Busch202			
shares9,203			
Apple			
Computer32			
shares476			
Applied Micro			
Circuits			
Corp.200			
shares15,009			
Applied			
Materials48			
shares1,833			
Ariba Inc.100			
shares5,363			
Arrow Elec.			
Inc.500			
shares14,312			
Atmel			
Corp.2,336			
shares27,156			
Avaya91			
shares938 Avnet			
Inc.1,000			
shares21,500			
BSD Medical			
Corporation1,000			
shares594 Bank			
Amer Corp.100			
shares4,588			
Bank One			
Corp.716			
charec 26 225			

BEA Systems50

shares3,366

Bico Inc.6,300

shares309

Bristol Myers

Squibb31

shares2,292

Broadcom

Corp.184

shares 15,456

Broadwing

Inc.150

shares3,422

Buy.com

Inc.175

shares115

CMGI Inc.50

shares280

Cabletron

Systems1,000

shares15,062

Chastain Capital

Corp.3,000

shares1,320 The

Cheesecake

Factory50

shares1,919

Cisco

Systems6,218

shares237,839

Citigroup

Inc.566

shares28,901

Claires Stores

Inc.100

shares1,794

Clarent Corp.41

shares464 Coca

Cola Bottling

Co.25 shares947

Communication

Intelligence

Corp.250 shares258

Compaq

Computer289

shares4,349

Computerized

Thermal

Imaging

Inc.1,000

shares1,500

Conexant

Systems Inc.122

shares1,876

Conseco Co.100

shares1,319

Corel Corp.200

shares319

Corning Inc.350

shares 18,484

shares4,995 First Data Corp.100 shares5,269 Ford

	Identity of Issuer	Description of Investment	Current Value
Corvis Corp.358			
shares\$8,525			
Cosine			
Communications 100			
shares1,388			
Cybear Group16			
shares6 Cypress			
Semiconductor180			
shares3,544			
Daimler-Benz			
ADR20 shares855			
Day Runner Inc.500 shares156			
Dell Computer			
Corp.300			
shares5,231 UIT			
Diamonds Tr Ser.			
1190			
shares20,288			
Digital Lightwave			
Inc.500			
shares15,844			
Walt Disney			
Co.310			
shares8,982			
Drugstore.com			
Inc.22 shares20 E			
Digital			
Corp.15,473			
shares26,103			
EMC Corp.400			
shares26,600 E			
Trade Group			
Inc.241			
shares1,777			
Echelon Corp.97			
shares1,558			
Edulink			
Inc.10,000			
shares230 LM			
Ericsson Tel400			
shares4,475			
Exodus			
Communications 1,850			
shares37,000			
Extreme Nativiarlia Inc. 20			
Networks Inc.30			
shares1,174			
FedEx Corp.125			

Motor

Company100

shares2,344

Freerealtime.com

Inc.400 shares188

GS Telecom

Ltd.100 shares11

Gap Inc.10

shares255

General

Electric1,093

shares52,410

Glenayre

Technologies

Inc.370

shares1,306

Global

Telesystems

Inc.225 shares183

Goodyear Tire &

Rubber300

shares6,897

Home Depot357

shares16,318

Hydromaid

International

Inc.1,000

shares812

**Imaging** 

Diagnostic

Systems

Inc.56,224

shares49,477

Imanage Inc.600

shares2,737 Intel

Corp.19,593

shares588,993

Interactive Media

Network10,000

shares900

Interdigital

Communications

Corp.100

shares541

Interactive

Systems

Worldwide

Inc.1,000

shares719 Internet

Library Inc.2,850

shares513 Internet

Capital

Group1,400

shares4,593

Intertrust Tech

Corp.650

shares2,194

Iomega Corp.200

shares670

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	Identity of Issuer	Description of Investment	Curren Value
I 2			
Technologies1,192			
shares\$64,815			
JDS Uniphase			
Corp.220			
shares9,171			
Kemet Corp.100			
shares1,513			
Knox Nursery			
Inc.1,100			
shares206 Kohls			
Corp.24			
shares 1,464			
Koninkl JKE			
Philips Electrs N			
V698			
shares25,303 LSI			
Logic Corp.212			
shares3,623			
Launch Media			
Inc.100			
shares156 Level			
3			
Communications300			
shares9,844			
Linear			
Technology			
Corp.60			
shares2,775			
Lucent			
Technology1,645			
shares22,212			
MGM Mirage101			
shares2,849			
Mainspring			
Inc.100			
shares313			
McAfee.com A 86 shares430			
McDonalds			
Corp.126			
shares4,280			
Medtronic			
Inc.1,522			
shares91,863			
Merck & Co.125			
shares11,703			
Micro			
Component			
Tech.32,100			
shares92,288			
Microsoft			
Corp.1,675			

shares72,653

Microage Inc.100

shares22

Microchip Tech

Inc.770

shares 16,891

Migratec

Inc.2,500

shares550

Motorola Inc.800

shares 16,200

NASDAQ Gold

Tr. IUIT600

shares35,025

National

Semiconductor400

shares8,050

Network

Appliance100

shares6,419

Nippon

Telegraph &

Telephone

ADR100

shares3,569

Nokia Corp.

ADR2,516

shares 109,446

Nortel Networks

Corp.125

shares4,008

Novamed

Eyecare Inc.185

shares196

Novartis AG100

shares4,475 Old

Kent Fnl.

Corp.110

shares4,813

Openwave Sys.

Inc.50

shares2,397

Oracle

Systems4,406

shares128,047

Owens Corning

Common1,100

shares893

PMC-Sierra

Inc.169

shares13,288

Palm Inc.50

shares1,416

PepsiCo Inc.51

shares2,503

Pfizer Inc.300

shares13,800

Playboy

Enterprises Inc.

CL B100

shares994 Power

Technology

Inc.450 shares196

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	Identity of Issuer	Description of Investment	Current Value
Pumatech			
Inc.200			
shares\$831			
Ologic Corp.155			
shares11,935			
Qualcomm			
Inc.335			
shares27,533			
Qwest Comm			
Intl. Inc.36			
shares1,472 RF			
Micro-Devices100			
shares2,744			
Razorfish Inc.			
Ser. A100			
shares163 Red			
Hat Inc.185			
shares1,156			
Safescience			
Inc.226			
shares268 Sagent			
Technology47			
shares65 Charles			
Schwab			
Corp.3,075			
shares87,253			
Seaview			
Underwater			
Research			
Inc.9,000			
shares24,750			
Sheldahl			
Co.1,000			
shares2,000			
Siebel			
Systems250			
shares16,906			
Sirius Satellite			
Radio Inc.100			
shares2,994			
Solectron Corp.			
Com.186			
shares6,305			
Starbucks100			
shares4,425 St			
Microelectronics300			
shares12,844			
Stockeryale			

Inc.28 shares347

Storage Networks

Inc.30 shares744

Sun

Microsystems2,306

shares64,280

Sungard Data

Systems Inc.310

shares 14,609

Sunrise Tech

Intl.100

shares178

Syngenta AG

ADR10

shares 109

Synquest

Transforming500

shares3,688

Telcom

Semiconductor100

shares1,138

Teradyne Inc.400

shares 14,900

Texaco Inc.100

shares6,213

Texas

Instruments140

shares6,633

TheGlobe.com

Inc.200 shares56

Tollgrade

Communications 100

shares3.650

Topps Company

Inc.100

shares919

Tricord Systems

Inc.707

shares5,877 Tyco

International

Ltd.200

shares11,100

U.S. Bancorp620

shares 18,093

United Parcel

Service138

shares8,108 VIP

Comlink2,650

shares111

Verizon

Communications284

shares14,236

Veritas

Software42

shares3,675

Versant

Corp.1,170

shares2,633

Verticalnet

Inc.500

shares3,328

Video Network

Communications Inc50 shares75

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	Identity of Issuer	Description of Investment	Current Value
Virtualsellers.com			
Inc.500 shares\$265			
Visx Inc.20			
shares209 Vitria			
Technology Inc.100			
shares775 Wal-Mart			
Stores54 shares2,869			
Webvan Group			
Inc.400 shares188			
William COS100			
shares3,994 WIT			
Soundview Group			
Inc.105 shares377			
Workflow Mgmt			
Inc.50 shares344			
Worldcom. Inc.850			
shares11,953 XM			
Satellite Radio100			
shares1,606 XILINX			
Inc.173 shares7,980			
Xircom Inc.1,000			
shares15,500 Xetel			
Corporation1,000			
shares3,562 Xerox			
Corp.3,458			
shares15,991 Yahoo			
Inc.362 shares10,882			
Pacific Century1,000			
shares600 Firsthand			
FDS230			
shares 17,119 Invesco			
Telecommunications			
FD Inv GL115			
shares4,188 Invesco BD FDS Inc.503			
shares3,657 Janus			
Investment Fund24			
shares837 Janus			
Twenty Fund311			
shares 17,069 Janus			
Global Technology			
Fund294 shares5,951			
Janus Investment			
Olympus FD1,201			
shares49,425 Janus			
Invt Funds255			
shares13,563 Janus			
Mercury Fund413			

shares12,240 PBHG Growth Fund41 units1,262 Reserve Fund Inc CL A167,985 units167,985 T Rowe Price Science & Tech Fund94 shares3,340 Strong Equity FDS Inc.64 shares 1,096 Value Equity Tr.75 shares964 Vanguard Equity Income Fund Inc.1,570 shares20,846\* Pioneer-Standard Stock Pool13,884 shares152,724\* Participant LoansInterest rates ranging from 8.75% to 10.5% due by or prior to 20152,704,298

Total\$81,958,969

\* Represents party-in-interest to the Plan.

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### **SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

THE RETIREMENT PLAN OF PIONEER-STANDARD ELECTRONICS, INC.

Date: June 27, 2001 /S/ Richard A. Sayers II

Richard A. Sayers II Senior Vice President, Corporate Services

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