

Edgar Filing: BAKER MICHAEL CORP - Form 11-K

BAKER MICHAEL CORP  
Form 11-K  
June 25, 2004

SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549

Form 11-K

Annual Report Pursuant to Section 15(d) of the Securities Exchange Act of 1934  
For the fiscal year ended December 31, 2003

Commission file number 33-14058

- A. Full title of the plan and the address of the plan, if different from that of the issuer named below:

Michael Baker Corporation Employee Stock Ownership Plan

- B. Name of issuer of the securities held pursuant to the plan and the address of its principal executive office:

Michael Baker Corporation  
Airside Business Park  
100 Airside Drive  
Moon Township, PA 15108

MICHAEL BAKER CORPORATION  
EMPLOYEE STOCK OWNERSHIP PLAN  
Financial Statements and Additional Information  
December 31, 2003 and 2002

MICHAEL BAKER CORPORATION  
EMPLOYEE STOCK OWNERSHIP PLAN  
CONTENTS  
DECEMBER 31, 2003 AND 2002

	Page (s)
REPORTS OF INDEPENDENT AUDITORS	1 - 2
FINANCIAL STATEMENTS	
Statements of Net Assets Available for Benefits	3
Statements of Changes in Net Assets Available for Benefits	4
Notes to Financial Statements	5 - 9
SUPPLEMENTARY FINANCIAL INFORMATION	
Schedule H, Line 4(i) - Schedule of Assets (Held at End of Year)	10
Schedule H, Line 4(j) - Schedule of Reportable Transactions	11

## Edgar Filing: BAKER MICHAEL CORP - Form 11-K

Note: Other schedules required by Section 2520.103-10 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA have been omitted because they are not applicable.

### REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

The Employee Stock Ownership Plan and Trust Committee  
Michael Baker Corporation  
Moon Township, Pennsylvania

We have audited the accompanying statement of net assets available for benefits of the Michael Baker Corporation Employee Stock Ownership Plan as of December 31, 2003, and the related statement of changes in net assets available for benefits for the year then ended. These financial statements are the responsibility of the Plan administrator.

We conducted our audit in accordance with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits as of December 31, 2003, and the changes in net assets available for benefits for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedules of assets (held at end of year) and reportable transactions are presented for purposes of additional analysis and are not a required part of the basic financial statements, but are supplementary information required by Department of Labor's Rules and Regulations for reporting and disclosure under the Employee Retirement Income Security Act of 1974. These supplemental schedules are the responsibility of the Plan administrator. The supplemental schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

/s/ Schneider Downs & Co., Inc.

-----  
Pittsburgh, Pennsylvania  
June 14, 2004

1

### REPORT OF INDEPENDENT AUDITORS

To the Participants and Administrator of the  
Michael Baker Corporation Employee Stock Ownership Plan

In our opinion, the accompanying statements of net assets available for benefits and the related statements of changes in net assets available for benefits

Edgar Filing: BAKER MICHAEL CORP - Form 11-K

present fairly, in all material respects, the net assets available for benefits of the Michael Baker Corporation Employee Stock Ownership Plan (the "Plan") at December 31, 2002 and December 31, 2001, and the changes in net assets available for benefits for the years then ended, in conformity with accounting principles generally accepted in the United States of America. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits of these statements in accordance with the standards of the Public Company Accounting Oversight Board (United States) and auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedules of Assets (Held at End of Year) and Reportable Transactions are presented for the purpose of additional analysis and are not a required part of the basic financial statements but are supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. These supplemental schedules are the responsibility of the Plan's management. The supplemental schedules have been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

/s/ PricewaterhouseCoopers LLP

-----  
Pittsburgh, PA  
June 20, 2003

2

MICHAEL BAKER CORPORATION  
EMPLOYEE STOCK OWNERSHIP PLAN  
STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS

	AS OF DECEMBER 31,	
	2003	2002
ASSETS		
<hr style="border-top: 1px dashed black;"/>		
INVESTMENTS, AT FAIR VALUE		
Investments in common stock of Michael Baker Corporation	\$ 28,666,135	\$ 32,700,000
Investments in mutual funds	92,373,838	64,800,000
Participant loans (market value approximates cost)	1,436,028	3,000,000
<hr style="border-top: 1px dashed black;"/>		
Total investments	122,476,001	98,000,000
<hr style="border-top: 1px dashed black;"/>		
Total assets	122,476,001	98,000,000
<hr style="border-top: 1px dashed black;"/>		
NET ASSETS AVAILABLE FOR BENEFITS	\$ 122,476,001	\$ 98,000,000
<hr style="border-top: 3px double black;"/>		

Edgar Filing: BAKER MICHAEL CORP - Form 11-K

The accompanying notes are an integral part of the financial statements.

3

MICHAEL BAKER CORPORATION  
 EMPLOYEE STOCK OWNERSHIP PLAN  
 STATEMENTS OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS

	FOR THE YEARS ENDED DE	
	----- 2003	
-----		
ADDITIONS TO NET ASSETS ATTRIBUTED TO		
Investment income		
Interest and dividends	\$ 1,011,076	\$
Net appreciation/(depreciation) in fair value of investments	13,243,308	(2)
-----		
Total investment income/(loss)	14,254,384	(2)
-----		
Participant contributions	11,785,219	1
Employer contributions	5,932,868	
Series B stock conversion	-	
-----		
Total contributions	17,718,087	1
-----		
Total additions/(deductions)	31,972,471	(1)
-----		
DEDUCTIONS FROM NET ASSETS ATTRIBUTED TO		
Participant withdrawals	7,504,885	
Administrative fees	8,917	
-----		
Total deductions	7,513,802	
-----		
Net increase/(decrease) in net assets	24,458,669	(1)
Net assets available for benefits, beginning of year	98,017,332	11
-----		
NET ASSETS AVAILABLE FOR BENEFITS, END OF YEAR	\$ 122,476,001	\$ 9
=====		

The accompanying notes are an integral part of the financial statements.

4

MICHAEL BAKER CORPORATION  
 EMPLOYEE STOCK OWNERSHIP PLAN  
 NOTES TO FINANCIAL STATEMENTS  
 DECEMBER 31, 2003 AND 2002

1. DESCRIPTION OF THE PLAN

## Edgar Filing: BAKER MICHAEL CORP - Form 11-K

### GENERAL

The following description of the Michael Baker Corporation Employee Stock Ownership Plan (the "Plan") is provided for general information purposes only. Participants should refer to the Plan agreement for more complete information.

The Plan is a defined contribution plan that provides all eligible employees of Michael Baker Corporation (the "Company") with an opportunity to accumulate additional retirement benefits as well as invest in Company's stock. The Plan is subject to provisions of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"). Effective January 1, 2004, part-time and temporary employees will be required to work 1,000 hours before becoming eligible to join the plan.

### PARTICIPANT ACCOUNTS

Each participant's account is credited with the participant's contributions and allocations of (a) the Company's contribution and (b) Plan earnings or losses, and charged with an allocation of certain administrative fees. Allocations are based on participant earnings or account balances, as defined. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

### CONTRIBUTIONS

Participants contribute to the Plan through a Section 401(k) Employee Salary Redirection Election. During 2003 and 2002, the Plan participants were able to choose to contribute up to the lower of 50 percent of their salaries (including commissions and overtime) or the annual limitation established by the Internal Revenue Service ("IRS"). The maximum amount of a participant's salary, which may be eligible for withholding for any Plan year, could not exceed \$200,000 in 2003 or 2002. The Plan also allows participants to roll over funds from a previous employer's tax-qualified plan or tax-qualified individual retirement account. All employees who are eligible to make deferred contributions under this Plan and who have attained age 50 before the close of the plan year shall be eligible to make catch-up contributions in accordance with and subject to the limitation established by the IRS.

Effective January 1, 2004, participants can choose to contribute up to 75 percent of their salaries or the annual limitation established by the IRS.

### COMPANY MATCHING CONTRIBUTIONS

In 2003 and 2002, under the provisions of the Plan, the Company made matching contributions to the participants' accounts in an amount of 100 percent of the first 5 percent and 50 percent of the next 1 percent of eligible salary (including commissions but excluding overtime, except for Energy employees regularly scheduled to work over 40 hours per week, which will be matched on overtime up to a maximum of 84 hours per two-week pay period) contributed by each participant. The Company is not required to match contribution amounts over the 6 percent limit.

Effective January 1, 2004, the match amount has been changed as follows: Employees in the Engineering division will be matched 100 percent of the first 3 percent of eligible salary and 50% on the next

## Edgar Filing: BAKER MICHAEL CORP - Form 11-K

3% of eligible salary contributed by each participant, and Employees in the Energy Division will be matched 50% on the first 6% of eligible salary contributed by each participant.

The Company's matching contributions were invested in not less than 25 percent of Michael Baker Corporation common stock in 2003 and 2002, with the remaining 75 percent invested in accordance with the participants' investment elections for participant contributions.

The Board of Directors of the Company is authorized to make additional discretionary contributions to the Plan from time to time. However, no discretionary contributions were made in 2003 or 2002.

### VESTING

Participants are vested immediately in their contributions plus actual earnings thereon. All amounts in the participants' Plan accounts that are attributable to the transfer of funds from a previously terminated retirement plan, the rollover from a previous employer's tax-qualified plan, and participant contributions are 100 percent vested and nonforfeitable at all times.

All Company matching contributions will become 100 percent vested upon attainment of three years of service with the Company or earlier, upon attainment of normal retirement date, disability or death. If a participant leaves employment with the Company before attaining a vested interest in his or her Company contribution, the contributions are forfeited and will reduce future Company matching contributions.

### DISTRIBUTIONS

The Plan provides for distributions of benefits upon retirement, total and permanent disability, death, or termination of employment for any other reason. The amount of distribution that a participant, or his or her beneficiary is entitled to, is based on the vesting requirements discussed above. All distributions will be made in the form of a single, lump-sum distribution or in substantially equal annual installments over a period not exceeding five years. For participant accounts invested in the Company's common stock, distributions may be made in cash and/or shares of common stock, at the discretion of the participant. Effective January 1, 2003, as a one-time option, participants may apply in writing to the administrator for a withdrawal of up to 50 percent of their vested account balance for certain limited situations qualifying as financial hardships under IRS guidelines in effect at the time of the withdrawal.

### PARTICIPANT LOANS

A participant may borrow money from the portion of his or her account attributable to his or her own 401(k) plan contributions. The participant is allowed one outstanding loan that may be obtained for any reason. Loan amounts shall not exceed the lesser of: (a) 50 percent of the participant's vested account balance, including rollovers, (b) \$50,000 adjusted for pre-existing loans, or (c) such amount as may be determined by the Plan administrator. All loans will be drawn against the participant's account among the respective investment options as directed, and are secured by the assets within the participant's accounts. Interest rates on outstanding notes receivable ranged from 5.0 percent to 10.5 percent at December 31, 2003, and from 5.25 percent to 10.5 percent at December 31, 2002.

### FORFEITED ACCOUNTS

## Edgar Filing: BAKER MICHAEL CORP - Form 11-K

At December 31, 2003 and 2002, forfeited nonvested accounts totaled \$0. If there were forfeited nonvested account balances at year end, they would be used to reduce future employer contributions. Also in 2003 and 2002, employer contributions were reduced by \$433,030 and \$613,733, respectively, from forfeited nonvested accounts.

6

### COMMON STOCK

The Plan enables participating employees to acquire an equity interest in the Company; as such, contributions to the Plan can be invested in the Company's common stock. The Plan's investment in the Company's common stock comprises 2,769,675 and 3,012,270 shares (cost of \$20,880,364 and \$21,864,313) at December 31, 2003 and 2002, respectively. Effective January 1, 2003, participants became able to divest themselves of Michael Baker Corporation common stock after they are vested.

### INVESTMENT OPTIONS

Each participant may direct Putnam Investments, Inc. ("Putnam") to invest certain portions of his or her account in investment funds. Investment funds available to participants are the Michael Baker Common Stock Fund (invests in common stock of the Company), the Putnam New Opportunities Fund (invests in long-term growth stocks within emerging industries), the Putnam International Growth Fund (invests in diversified corporate stocks outside of North America), the Putnam Voyager Fund (invests in diversified corporate stocks), the Putnam Money Market Fund (invests in short-term money market securities), the Putnam S&P 500 Index Fund (invests with the objective of achieving a return that approximates the return of the S&P 500 Composite Stock Price Index), American Balanced Fund (invests in broad range of securities including stocks and bonds), the MFS Massachusetts Investors Trust (invests primarily in common stock, seeking current income and long-term growth of capital and income), the PIMCO Total Return Fund (invests in debt securities, seeking a total return consistent with the preservation of capital), the Franklin Small Cap Growth Fund (invests in equity securities of small companies, seeking long-term capital growth), the Loomis Sayles Small Cap Value Fund (invests in common stocks or other equity securities with the objective of long-term growth), the American Funds New Prospective Fund (invests primarily in common stocks, seeking long-term growth of capital and future income), the Alliance Capital Growth and Income Fund (invests primarily in dividend-paying common stocks and with the objective of appreciation), and the Putnam Asset Allocation Funds (includes the Growth Portfolio, which invests with the goal of seeking maximum growth of an investment over time, the Balanced Portfolio, which invests with the goal of seeking a total return for investors in their peak accumulation years and the Conservative Portfolio, which invests primarily in domestic fixed income securities).

### PLAN ADMINISTRATION AND FEES

The Company provides certain administrative and accounting services to the Plan at no cost. In addition, the Company pays the cost of services provided to the Plan by Putnam, legal counsel and independent accountants. Certain reasonable distribution and loan processing fees charged by Putnam are deducted from the respective participant account balances.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF ACCOUNTING

## Edgar Filing: BAKER MICHAEL CORP - Form 11-K

Putnam performs the recordkeeping function for the Plan and the records are maintained on a cash basis. The financial statements included herein include all adjustments to reflect the financial statements on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

### INVESTMENTS

Investments are stated at fair value based upon quoted market values. Purchases and sales and securities are recorded on a trade-date basis. The investment in common stock of the Company is stated at publicly-traded closing market values as of December 31, 2003 and 2002. As of December 31, 2003 and 2002, the Plan owned approximately 33 percent and 36 percent, respectively, of the outstanding shares of the Company's common stock; therefore, such valuation might be subject to significant fluctuation in the event of a substantial liquidation of such holdings by the Plan.

7

The difference between the cost and current market value of investments purchased since the beginning of the period and the increase or decrease in such stated market value of investments held at the beginning of the period is included in the net appreciation (depreciation) in fair market value of investments in the statements of changes in net assets available for benefits.

### CONTRIBUTIONS

Employee and employer contributions are recorded in the period during which the Company makes payroll deductions from Plan participants' earnings.

### DISTRIBUTIONS

Distributions to participants are recorded when paid.

### USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions that may affect the reported amounts of assets, liabilities and changes therein, and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

### CONCENTRATION OF RISK

Investments are exposed to various risks, such as interest rate, market and credit. Due to the level of risk associated with these investments and the level of uncertainty related to changes in the value of these investments, it is at least reasonably possible that changes in the near term could materially affect participants' account balances and the amounts reported in the statement of net assets available for benefits and the statements of changes in net assets available for benefits.

### 3. INVESTMENTS

The following presents the fair value of investments that represent 5 percent or more of the Plan's net assets at December 31, 2003 and 2002 respectively:



Edgar Filing: BAKER MICHAEL CORP - Form 11-K

	2003	2002
Michael Baker Corporation Common Stock*	\$ 28,666,135	\$ 32,778,220
Putnam New Opportunities Fund	\$ 15,776,160	\$ 11,211,671
Putnam Voyager Fund	\$ 13,242,572	\$ 10,198,297
MFS Massachusetts Investors Trust	\$ 11,869,538	\$ 9,680,960
Putnam International Equity Fund	\$ 9,278,395	\$ 6,212,299
American Balanced Fund	\$ 7,968,361	\$ -
PIMCO Total Return Fund	\$ 7,736,008	\$ 6,970,804
Putnam Money Market Fund	\$ 5,457,717	\$ 6,491,310
AIM Balanced Fund	\$ -	\$ 6,369,034

\*Includes nonparticipant-directed investments

The Plan's investments (including gains and losses on investments bought and sold, as well as held during the year) appreciated in value by \$13,243,308 and depreciated in value by \$28,108,782 during 2003 and 2002, respectively.

	2003	2002
Mutual funds	\$ 15,207,252	\$ (15,157,063)
Common stock	(1,963,944)	(12,951,719)
Net appreciation/(depreciation)	\$ 13,243,308	\$ (28,108,782)

8

4. NONPARTICIPANT-DIRECTED INVESTMENTS

Information about the net assets and the significant components of the changes in net assets relating to investments having nonparticipant-directed components is as follows:

	2003	
NET ASSETS:		
Common stock	\$ 28,666,135	\$ 3
TOTAL NET ASSETS	\$ 28,666,135	\$ 3
NET ASSETS AVAILABLE FOR BENEFITS AS OF DECEMBER 31, 2002		\$ 3
Changes in net assets:		
Contributions		
Interest and dividends		
Net depreciation in fair value of investment		(
Benefits paid to participants		(

Edgar Filing: BAKER MICHAEL CORP - Form 11-K

Transfers to participant-directed investments  
Fees

-----  
NET ASSETS AVAILABLE FOR BENEFITS AS OF DECEMBER 31, 2003  
-----

\$ 2

5. TAX STATUS

The Internal Revenue Service has determined and informed the Company by a letter dated October 30, 2003, that the Plan and related trust are designed in accordance with the applicable sections of the Internal Revenue Code ("IRC"). The Plan has been amended since receiving the determination letter. However, the Plan administrator and the Plan's counsel believe that the Plan is designed and is currently being operated in compliance with applicable requirements of the IRC.

6. PLAN TERMINATION

Although it has not expressed an intention to do so, the Company has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants will become 100 percent vested in their accounts.

7. RELATED PARTY TRANSACTIONS

Certain investments of the Plan are mutual funds managed by Putnam. These transactions qualify as party-in-interest transactions.

One of the investment fund options available to employees contains stock of the Company, the plan sponsor. As a result, transactions related to this investment fund qualify as party-in-interest transactions (Note 1).

9

MICHAEL BAKER CORPORATION  
EMPLOYEE STOCK OWNERSHIP PLAN  
EIN# 25-0927646

SCHEDULE H, LINE 4(i) - SCHEDULE OF ASSETS (HELD AT END OF YEAR)  
DECEMBER 31, 2003

SCHEDULE I

IDENTITY OF ISSUER	DESCRIPTION OF INVESTMENT	CO A
Michael Baker Corporation*	Michael Baker Corporation Common Stock**	\$ 20
Putnam Investments*	Putnam New Opportunities Fund	
Putnam Investments*	Putnam Voyager Fund	
MFS Investment Management Inc.	MFS Massachusetts Investors Trust	
Putnam Investments*	Putnam International Equity Fund	
American Funds	American Balanced Fund	
PIMCO Funds Distributors LLC	PIMCO Total Return Fund	

Edgar Filing: BAKER MICHAEL CORP - Form 11-K

Putnam Investments*	Putnam Money Market Fund
Franklin Templeton Investments	Franklin Small Cap Growth Fund\
Putnam Investments*	Putnam S&P 500 Index Fund
Alliance Capital Management	Alliance Bernstein Growth and Income Fund
American Funds	New Perspective Fund
Loomis Sayles Funds	Loomis Sayles Small Cap Value Fund
Putnam Investments*	Putnam Asset Allocation - Growth Portfolio
Putnam Investments*	Putnam Asset Allocation - Balanced Portfolio
Putnam Investments*	Putnam Asset Allocation - Conservative Portfolio
Participant Loans*	5.0% to 10.5% due January 16, 2004 to January 16, 2018

-----  
 \*\*\*\*\*  
 \*Party-in-interest

\*\*Includes nonparticipant-directed investments

10

MICHAEL BAKER CORPORATION  
 EMPLOYEE STOCK OWNERSHIP PLAN  
 EIN #25-0927646  
 SCHEDULE H, LINE 4(j) - SCHEDULE OF REPORTABLE TRANSACTIONS  
 FOR THE YEAR ENDED DECEMBER 31, 2003

SCHEDULE II

PARTY INVOLVED	DESCRIPTION OF ASSET	NUMBER OF TRANSACTIONS	PURCHASE PRICE	SELLING PRICE	NET GAIN
Putnam Investments, Inc.*	Michael Baker Corporation Common Stock**	213	\$3,586,020	\$ -	\$
		619	\$7,245,980	\$ 8,442,848	\$ 1,

-----  
 \*\*\*\*\*  
 \*Party-in-interest

\*\*Includes nonparticipant-directed investments

11

SIGNATURE

Pursuant to the requirements of the Securities Exchange Act of 1934, the Senior

Edgar Filing: BAKER MICHAEL CORP - Form 11-K

Vice President, Corporate Controller and Treasurer of Michael Baker Corporation, the plan sponsor, has duly caused this annual report to be signed by the undersigned thereunto duly authorized.

MICHAEL BAKER CORPORATION  
EMPLOYEE STOCK OWNERSHIP PLAN

Date: June 25, 2004

By: /s/ Craig O. Stuver

-----  
Craig O. Stuver  
Senior Vice President, Corporate  
Controller and Treasurer of Michael Baker  
Corporation, the Plan Sponsor