INSIGHT ENTERPRISES INC Form DEF 14A April 05, 2017 Table of Contents

UNITED STATES

SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

SCHEDULE 14A

(Rule 14a-101)

INFORMATION REQUIRED IN PROXY STATEMENT

SCHEDULE 14A INFORMATION

Proxy Statement Pursuant to Section 14(a) of the Securities

Exchange Act of 1934 (Amendment No. ____)

Filed by the Registrant

Filed by a Party other than

the Registrant

Check the appropriate box:

Preliminary Proxy Statement CONFIDENTIAL, FOR USE OF THE COMMISSION ONLY (AS PERMITTED BY RULE 14a-6(e)(2)) Definitive Proxy Statement Definitive Additional Materials Soliciting Material under §240.14a-12

INSIGHT ENTERPRISES, INC.

(Name of Registrant as Specified in its Charter)

(Name of Person(s) Filing Proxy Statement, if other than the Registrant)

Payment of Filing Fee (Check the appropriate box):

No fee required.

Fee computed on table below per Exchange Act Rules 14a-6(i)(1) and 0-11.

(1) Title of each class of securities to which transaction applies:

(2) Aggregate number of securities to which transaction applies:

(3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):

(4) Proposed maximum aggregate value of transaction:

(5) Total fee paid:

Fee paid previously with preliminary materials.

Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

(1) Amount Previously Paid:

(2) Form, Schedule or Registration Statement No.:

(3) Filing Party:

(4) Date Filed:

Notice of 2017 Annual Meeting of Stockholders

and

Proxy Statement

In 2016, our team delivered top-line growth overall, gaining market share in key categories in North America and EMEA. In addition, our focus on profitability and tight cost management allowed us to deliver double-digit earnings from operations growth and double digit earnings per share growth. We believe that our strong foundation, built on strategic and operational discipline, combined with growth opportunities from our Datalink acquisition, position us well to deliver value to our clients, partners and stockholders in 2017.

Dear Fellow Stockholder,

On behalf of our Board of Directors, I m pleased to invite you to Insight s 2017 Annual Meeting of Stockholders. The meeting will be held on Monday, May 15, 2017 at 10:00 a.m. MST, at our client support center located at 910 West Carver Road, Suite 110, Tempe, Arizona. The attached Notice of Annual Meeting of Stockholders and Proxy Statement will serve as your guide to the business to be conducted at the meeting.

For Insight, 2016 was a year of strong financial performance and strategic progress, as we improved profitability and made strategic investments for the future.

For more information on Insight and to take advantage of the many stockholder resources and tools available, we encourage you to visit our Investor Relations website at <u>www.insight.com</u>.

Your vote is very important. Whether or not you plan to attend the Annual Meeting, we urge you to vote either via the Internet, by telephone or by signing and returning a proxy card. Please vote as soon as possible so that your shares will be represented at the meeting.

Thank you for your trust in Insight and your investment in our business.

Kenneth T. Lamneck *President and Chief Executive Officer* April 10, 2017

NOTICE OF ANNUAL MEETING OF STOCKHOLDERS

When:

Where:

Monday, May 15, 2017 10:00 a.m. MST Insight Client Support Center 910 West Carver Road, Suite 110 Tempe, Arizona

We are pleased to invite you to the Insight Enterprises, Inc. 2017 Annual Meeting of Stockholders (the Annual Meeting).

Items of Business:

- 1. To elect six directors for a term expiring at the 2018 Annual Meeting of Stockholders (or until their respective successors have been duly elected and qualified);
- 2. To approve, on an advisory basis, named executive officer compensation;
- 3. To vote, on an advisory basis, on the frequency of future advisory votes to approve named executive officer compensation;
- 4. To ratify KPMG LLP as the Company s independent registered public accounting firm for the year ending December 31, 2017; and
- 5. To consider any other business that may properly come before the Annual Meeting or any adjournments or postponements of the meeting.

Record Date:

Holders of our common stock at the close of business on March 24, 2017 are entitled to notice of, and to vote at, the Annual Meeting.

How to Vote:

Your vote is important to us. Please see Voting Information on page 1 for instructions on how to vote your shares.

These proxy materials are first being distributed on or about April 10, 2017.

April 10, 2017

By Order of the Board of Directors,

Samuel C. Cowley Senior Vice President, General Counsel and Secretary Important Notice Regarding Availability of Proxy Materials for the Annual Meeting to be Held on May 15, 2017: The proxy materials relating to our 2017 Annual Meeting (notice, proxy statement and annual report) are available at www.proxypush.com/nsit.

PROXY STATEMENT TABLE OF CONTENTS

VOTING INFORMATION	1		
Who is Eligible to Vote	1		
Participate in the Future of Insight Vote Today	1		
Voting in Advance of the Annual Meeting	1		
Voting at the Annual Meeting	1		
Frequently Asked Questions	1		
PROXY SUMMARY	2		
CORPORATE GOVERNANCE	7		
Independence of Our Board of Directors	7		
Board of Directors Leadership Structure	8		
Board Refreshment	8		
Board and Committee Meetings	8		
Board Committees	9		
Board of Directors Role in Risk Oversight	11		
Code of Ethics and Business Practices	11		
Hedging, Short Sales and Pledging Policies	12		
Communications with the Board of Directors	12		
Compensation Committee Interlocks and Insider Participation			
Related Party Transactions	12		
PROPOSAL 1 Election of Directors	14		
Director Nomination Process	14		
Director Qualifications	14		
2017 Nominees for Election to the Board of Directors	15		
Continuing Members of the Board of Directors	17		
DIRECTOR COMPENSATION	19		
Elements of Director Compensation	19		
Stock Ownership Guidelines	19		
2016 Director Compensation Table	20		
STOCK OWNERSHIP	21		
Ownership of Our Common Stock	21		
Certain Beneficial Owners, Directors and Executive Officers	22		
Section 16(a) Beneficial Ownership Reporting Compliance	23		
EXECUTIVE OFFICERS	23		
PROPOSAL 2 Advisory Vote to Approve Named Executive Officer Compensation	25		

PROPOSAL 3 Advisory Vote on the Frequency of Future Advisory Votes to Approve Named Executive	
Officer Compensation	25
COMPENSATION DISCUSSION AND ANALYSIS	26
<u>OVERVIEW</u>	27
2016 Business Highlights	27
Our Executive Compensation Program	28
Our Executive Compensation Practices	29
2016 Say-on-Pay Vote	30

WHAT WE PAY AND WHY	30
2016 Executive Compensation Decisions	30
Base Salary	30
Annual Cash Incentive Awards	31
Long-Term Equity-Based Incentive Program	35
Other Elements of Our 2016 Executive Compensation Program	38
HOW WE MAKE EXECUTIVE COMPENSATION DECISIONS	39
Role of the Board, Compensation Committee and our Executive Officers	40
Guidance from the Compensation Committee s Independent Compensation Consultant	40
Comparison Peer Groups	40
Alignment of Senior Management Team to Drive Performance	42
COMPENSATION COMMITTEE REPORT	43
2016 EXECUTIVE COMPENSATION	43
2016 Summary Compensation Table	43
2016 Grants of Plan-Based Awards Table	45
2016 Outstanding Equity Awards at Fiscal Year-End Table	46
2016 Option Exercises and Stock Vested Table	47
Employment Agreements, Severance and Change in Control Provisions	47
EQUITY COMPENSATION PLAN INFORMATION	52
PROPOSAL 4 Ratification of Independent Registered Public Accounting Firm	53
<u>AUDIT COMMITTEE REPORT</u>	53
Independent Registered Public Accounting Firm Fees and Independence	54
FREQUENTLY ASKED QUESTIONS CONCERNING THE ANNUAL MEETING	55
OTHER BUSINESS	58
Annual Report	59
Householding	59
Stockholder Proposals for the 2018 Annual Meeting	59
FORWARD-LOOKING STATEMENTS	59
<u>APPENDIX A</u>	A-1
INSIGHT ENTERPRISES, INC. AND SUBSIDIARIES NON-GAAP ADJUSTED FINANCIAL MEASURE RECONCILIATIONS	A-1

VOTING INFORMATION

Who is Eligible to Vote

You are entitled to vote at the Annual Meeting if you were a stockholder of Insight Enterprises, Inc. (the Company or Insight) as of the close of business on March 24, 2017, the record date for the Annual Meeting.

Participate in the Future of Insight Vote Today

Please cast your vote as soon as possible on all of the proposals listed below to ensure that your shares are represented.

		More	Board
		Information	Recommendation
Proposal 1	Election of Directors	Page 14	FOR each Director Nominee
Proposal 2	Advisory Vote to Approve Named Executive Officer Compensation	Page 25	FOR
Proposal 3	Advisory Vote on Frequency of Future Advisory Votes to Approve Named Executive Officer Compensation	Page 25	FOR every one year
Proposal 4	Ratification of Independent Registered Public Accounting Firm	Page 53	FOR

Voting in Advance of the Annual Meeting

Even if you plan to attend our Annual Meeting in person, please read this proxy statement with care and vote right away as described below. For stockholders of record, have your notice and proxy card in hand and follow the instructions. If you hold your shares through a broker, bank or other nominee, you will receive voting instructions from your broker, bank or other nominee, including whether telephone or Internet options are available.

INTERNET / MOBILE	PHONE	MAIL	
Visit 24/7: www.proxypush.com/nsit	Dial toll free 24/7: 1-866-883-3382	Mark, sign and date your proxy card and return it in	
Use the Internet to vote		the postage-paid	
your proxy until 11:59	Use a touch-tone telephone to	envelope provided.	
p.m. (CT) on May 14,	vote your proxy until 11:59		
2017. Voting at the Annual Meeting	p.m. (CT) on May 14, 2017.		

You may vote in person at the Annual Meeting, which will be held on Monday, May 15, 2017, at 10:00 a.m. MST, at the Insight Client Support Center, 910 West Carver Road, Suite 110, Tempe, Arizona. If you hold your shares through a broker, bank or other nominee and would like to vote in person at the Annual Meeting, you must first obtain a proxy issued in your name from the institution that holds your shares.

Frequently Asked Questions

We provide answers to many frequently asked questions about the meeting and voting under Frequently Asked Questions Concerning the Annual Meeting beginning on page 55 of this proxy statement.

PROXY SUMMARY

This summary highlights information contained elsewhere. This summary does not contain all of the information that you should consider, and you should read carefully the entire proxy statement and our Annual Report on Form 10-K for the year ended December 31, 2016 before voting at the Annual Meeting. Measures used in this proxy statement that are not based on U.S. generally accepted accounting principles (GAAP) are defined and reconciled to the most directly comparable GAAP measure in Appendix A.

Business Overview

We are a Fortune 500-ranked global provider of IT hardware, software, cloud and service solutions to business, government, healthcare and educational clients. We provide clients the guidance and expertise needed to select, implement and manage complex technology solutions to drive business outcomes. Through our world-class people, partnerships and services, and delivery solutions, we empower clients with Intelligent Technology solutions to help their businesses run smarter and realize their goals.

The Intelligent Technology solutions we offer include services and products designed to support networking, collaboration, storage, security, cloud, mobility, converged infrastructure and other advanced technologies. We believe the increasing complexity of these technologies, combined with the continual emergence of new trends and offerings, create opportunity for Insight to assist clients in effectively designing and managing their technology systems and implementing optimal IT solutions.

We are organized in three geographic operating segments:

		% of 2016
Operating Segment	Geography	Consolidated Net Sales
North America	United States and Canada	73%
EMEA	Europe, Middle East and Africa	24%
APAC	Asia-Pacific	3%

2016 Business Highlights

For Insight, 2016 was a year of strong financial performance, highlighted by sales growth in our core business and improved profitability through expense discipline, and strategic progress. For the year, we delivered the following financial results:

Net sales growth of 2% (4% in constant currency) to \$5.5 billion

Non-GAAP adjusted earnings from operations ($\,$ EFO $\,$) growth of 19%

Non-GAAP adjusted diluted earnings per share (EPS) growth of 19%

Non-GAAP adjusted return on invested capital ($\ ROIC$) of 10.93%

See Appendix A for a reconciliation of each non-GAAP adjusted financial measure to the most directly comparable GAAP measure

From a strategic standpoint, Insight continued to expand its market leading capabilities for delivering global IT solutions for complex business problems through:

the integration of BlueMetal Architects, Inc. (BlueMetal), an interactive design and technology architecture firm;

the acquisition and integration of Ignia, Pty Ltd (Ignia), a business technology consulting and managed services provider headquartered in Perth, Australia, with an additional office in Melbourne;

completion of the due diligence evaluation and other preparations necessary prior to the acquisition of Datalink Corporation (Datalink) (which we closed in January 2017), a leading provider of IT services and enterprise data center solutions based in Eden Prairie, Minnesota with operations throughout the United States; and

expansion of our digital footprint.

We also continued to make additional strategic investments for the future to develop additional capabilities to serve our customers needs.

We believe our 2016 financial results and strategic progress were recognized by the stock market. The following chart shows how a \$100 investment in the Company s common stock on January 1, 2012 would have grown to \$264 on December 31, 2016. The chart also shows Insight s performance versus the NASDAQ US Benchmark TR Index (Market Index) (\$100 investment would have grown to

\$198) and

the NASDAQ US Benchmark Computer Hardware TR Index (Industry Index) (\$100 investment would have grown to \$201) over the same period, with dividends reinvested quarterly.

For further details about our performance in 2016, please see the Company s Annual Report on Form 10-K for the year ended December 31, 2016.

Our Board of Directors

Independent Board. Our Board of Directors is comprised entirely of independent directors, other than our President and Chief Executive Officer.

Independent Chair of the Board. Timothy A. Crown serves as our independent Chair of the Board. **Independent Board Committees.** All members of our Audit, Compensation and Nominating and Governance Committees are independent directors.

Board Committee Membership

As of April 1, 2017

		Director	Primary				Nominating &
Name	Age	Since	Occupation	Independent	Audit	Compensation	Governance
Kenneth T. Lamneck*	62	2010	President and Chief Executive Officer, Insight Enterprises, Inc.				
Timothy A. Crown	53	1994	Investor / Entrepreneur	Р			
Richard E. Allen*	60	2012	Investor	Р		×	
Bruce W. Armstrong*	55	2016	Operating Partner, Khosla Ventures	Р	×		×
Catherine Courage*	42	2016	Vice President, Experience for Ads and Commerce, Google, Inc.	Р		×	×

Bennett Dorrance*	71	2004	Managing Director, DMB Associates, Inc.	Р		×	×
Michael M. Fisher*	71	2001	Investor	Р	×	×	
Anthony A. Ibargüen	58	2008	President, AquaVenture Holdings LLC and Chief Executive Officer, Quench USA, Inc.	Ρ	×		
Robertson C. Jones**	72	1995	Investor	Р	×	×	
Kathleen S. Pushor	59	2005	Independent Consultant	Р			×